

ATTACHMENT 1

CONTRACTOR QUALIFICATIONS AND SCORE SHEET

Mandatory Qualifications (Must meet all requirements)	Met	Not Met	Reference Page # in Narrative Response – Contractor Qualifications
1. Demonstrated experience implementing the Solution with at least 3 Departments of Corrections.			
2. Minimum 3 years' experience digitizing and delivering Incarcerated Mail to personally assigned communication tablets.			
PASS / FAIL	PASS	FAIL	

Desirable Qualifications	Points	Reference Page # in Narrative Response – Desirable Qualifications
1. Demonstrated experience processing high volumes of incoming incarcerated first-class mail while maintaining established service-level requirements. (> 400,000 pieces monthly) (30 points)		
2. An offsite mail processing facility located within California or in a state bordering California. (30 points)		
Total Points (Maximum 60 Points)		

KEY STAFF QUALIFICATIONS AND SCORE SHEET

Mandatory Qualifications (Must meet all requirements)	Met	Not Met	Reference Page Staff Qualifications - Resumes
1. <u>Project Manager</u> Demonstrated 10 years of project management experience			

2. <u>Training Manager</u> Demonstrated 5 years of training management experience			
3. <u>Maintenance & Operations Manager</u> Demonstrated 10 years of maintenance and operations management experience			
4. <u>Customer Service Manager</u> Demonstrated 10 years of customer service management experience			
PASS / FAIL	PASS	FAIL	